



West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager** when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision, within 5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Combined Authority Managing Director
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Corporate Technology Programme
Date decision taken	10 May 2019
Details of the decision (including any consultation carried out)	<p>To approve that the first phases of the following Corporate Technology Programme (CTP) work packages proceeds through decision point 5 and work commences on activity 6 (delivery) :</p> <ul style="list-style-type: none"> o Z02 Internal Resource o B02 Data Centre and Cloud Strategy o B03 Active Directory o B04 Network Infrastructure o B05 Windows Server Upgrades o D01 Mobile Access to Corporate Applications o D02 End User Devices o D04 Sharepoint online and Office 365 <p>To give approval to the total value of the above work packages of £2,183,996, taking the total approval for the CTP to £3,090,996</p> <p>To give approval to utilise the already approved £257,000 of funding for the contingency/ start-up costs for the remaining projects is given.</p>
Reasons for the decision	To enable work to commence on the delivery of key work packages included in the Combined Authority's Corporate Technology Strategy (CTS) as approved in March 2018.

FORM WRoD1 (1 January 2019 v1)

Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:
Is this a Key Decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)
		If yes, end of call-in period:
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent	N/A	
Appendices attached to this written record	None	
Background documents to be published with the written record	None	
Name of any Member who declared a conflict of interest in relation to the decision	None	
Contact Officer <i>(for members of the public)</i>	Name: Bill Cookson	
	Post-title: Project Manager	
	Telephone number: 0113 348 1649	
	E-mail: bill.cookson@westyorks-ca.gov.uk	
Authority for Decision		
The decision-maker was authorised to make the decision by:		
• the Combined Authority or a committee resolution, OR	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
• the Officer Delegation Scheme, OR	<input type="checkbox"/> Yes <input type="checkbox"/> No	
• the Officer Sub-Delegation Scheme	<input type="checkbox"/> Yes <input type="checkbox"/> No	